



AFB/B.17/2
8 March 2012

Adaptation Fund Board
Seventeenth Meeting
Bonn, Germany, 15-16 March 2012

PROVISIONAL ANNOTATED AGENDA

1. Opening of the meeting

The meeting will be opened by the outgoing Chair of the Adaptation Fund Board, Ms. Ana Fornells de Frutos (Spain, Annex I).

2. Transition of the Chair and the Vice-Chair

Document: none.

Background: The Board at its 16th meeting decided to appoint Mr. Luis Santos (Uruguay, GRULAC), as Chair and Mr. Anton Hilber (Switzerland, WEOG) as Vice-Chair, for the period of office starting at the 17th meeting.

Action expected: The outgoing Chair will hand over the Board Chairmanship to the incoming Chair.

3. Organizational matters:

a) Adoption of the agenda

Documents: AFB/B.17/1/Rev.1 Provisional agenda and AFB/B.17/2 Provisional annotated agenda.

Action expected: The Board will be invited to adopt the agenda for the meeting and to raise any other matters it may wish to discuss, to be included on the agenda under item 16.

b) Organization of work

Documents: AFB/B.17/1/Rev.1 Provisional agenda and AFB/B.17/2 Provisional annotated agenda.

Background: The Chair will propose to the Board the organization of work, in accordance with the Provisional timetable attached to document AFB/B.17/2.

Action expected: The Board will be invited to approve the organization of work as proposed by the Chair.

4. Report on intersessional activities of the outgoing Chair

Document: None.

Background: The outgoing Chair of the Board will report on the activities carried out during the intersessional period.

Action expected: The Board will be invited to take note of the oral report.

5. Secretariat activities

Document: AFB/B.17/3 Report on the activities of the secretariat.

Background: The Manager of the secretariat will present the report contained in the above mentioned document.

Action expected: The Board will be invited to take note of the report.

6. Report of the Accreditation Panel

Document: AFB/B.17/4 Report of the Accreditation Panel.

Background: The Chair of the Accreditation Panel, Ms. Angela Churie-Kallhaug (Sweden, WEOG), will present the Panel report to the Board. The report contains recommendations on the accreditation of implementing entities and other issues related to the accreditation process.

Action expected: The Board will be invited to consider and adopt the recommendations of the Panel.

7. Report of the eighth meeting of the Project and Programme Review Committee (PPRC):

Document: the PPRC will issue its report after its eighth meeting that will take place on 14 March 2012.

Background: The Chair of the PPRC, Mr. Jeffery Spooner (Jamaica, GRULAC), will present the PPRC report to the Board. The report contains recommendations on:

- Consideration of issues related to regional projects/programmes;
- Revised Instructions for Preparing a Request for Project or Programme Funding from the Adaptation Fund;
- Issues identified during project and programme review;
- Project and programme proposals.

Action expected: The Board will be invited to consider and adopt the recommendations of the PPRC.

8. Report of the eighth meeting of the Ethics and Finance Committee (EFC):

Document: the EFC will issue its report after its seventh meeting that will take place on 14 March 2012.

Background: The Chair of the EFC, Mr. Yutaka Matsuzawa (Japan, Annex I), will present the EFC report to the Board. The report contains recommendations on the following issues considered by the EFC:

- Report on project/programme implementation: CSE;
- Implementing Entities acting as Executing Entities;
- Investigative procedure;
- Implementation of the 50% cap on MIE projects approvals;
- Consideration of financial issues related to regional projects/programmes;
- Proposed amendments to the evaluation framework;
- Implementation of the code of conduct;
- Financial issues.

Action expected: The Board will be invited to consider and adopt the recommendations of the EFC.

9. Issues remaining from the 16th Board meeting:

- a) *Performance review on the secretariat and trustee: report of the working group established by decision B.16/30:*

Document: AFB/B.17/Inf.5 Performance review of the secretariat and trustee

Background: CMP 6 requested to the Board to make available in its report to CMP 7 the performance reviews of the interim secretariat and of the interim trustee servicing the AF (decision 1/CMP.3, paragraph 33). Following the 12th AFB meeting, a group of Board members in consultation with the outgoing Chair prepared terms of reference for a consultant to review the performance of the secretariat and the trustee. The TORs were approved by the Board at its 13th meeting and the position was subsequently advertised. The top candidates were shortlisted and interviewed in the margins of the 14th meeting. Prior to the Board's 15th meeting, a consultant was hired, who reported on his work plan at the 15th meeting. He completed the review on 4 November 2011. The review was forwarded to the CMP for consideration at its 7th meeting. By decision /CMP.7 the Board was requested to submit to UNFCCC secretariat its views on the performance report as soon as possible after the first Board meeting of 2012, for consideration by the Subsidiary Body for Implementation (SBI) at its 36th session (May 2012). The Board decided to establish a working group to consider the performance review of the secretariat and trustee and report back at its 17th meeting (decision B.16/30). The working group will present its report for discussion by the Board.

Action expected: The Board will be invited to consider the report by the working group. Any agreed conclusions shall be forwarded to the SBI 36 for consideration.

- b) *Issues arising from CMP.7*

Document: CMP 7 decisions on the report and the review of the Adaptation Fund.

Background: The Chair of the Board presented a report to the CMP at its seventh meeting on the activities and the status of the Adaptation Fund. Additionally, the CMP discussed the performance review of the secretariat and trustee.

Action expected: At its 16th meeting the Board decided to defer consideration of any issues related to the operations of the Adaptation Fund arising from CMP7 to the 17th Board meeting.

- c) *Report on the dialogue with bilateral and multilateral entities to support accreditation of NIEs.*

Document: none.

Background: The Board will hold the second session of its dialogue with bilateral and multilateral entities on their efforts to support NIE accreditation. The German International Cooperation Agency (GIZ) will present on its activities to support NIE accreditation.

Action expected: the Board will be invited to take note of the report by GIZ.

10. Strategic discussion on objectives and further steps of the Fund

This agenda item was introduced at the request of the incoming and outgoing Board Chairs.

11. Legal support to the Board: current arrangements and conflict of interest:

This agenda item was introduced at the request of the incoming and outgoing Board Chairs.

12. Communications and outreach:

a) *Report on the implementation of the communications strategy:*

Document: AFB/B.17/3 Report on the activities of the secretariat.

Background: The secretariat will report on its efforts related to the improvement of the Adaptation Fund website.

Action expected: The Board will be invited to take note of the report and make any decisions as appropriate.

b) *Events: Rio +20:*

Document: AFB/B.17/3 Report on the activities of the secretariat.

Background: The Chair and secretariat will also inform the Board of the events during Rio + 20 that where the Board may want to consider participation.

Action expected: The Board will be invited to consider whether to take part of any events during Rio + 20.

c) *Photo contest:*

Document: AFB/B.17/3 Report on the activities of the secretariat.

Background: The secretariat will present the report contained in the above mentioned document.

Action expected: The Board will be invited to take note of the report.

13. Financial issues:

a) *CER monetization:*

Document: AFB/B.17/Inf.4 Presentation on CER monetization.

Background: The trustee will make a presentation on the development of the monetization programme.

Action expected: The Board will be invited to take note of the presentation by the trustee and consider options for further monetization of CERs.

b) *Financial status of the Adaptation Fund Trust Fund:*

Document: AFB/EFC.8/7 Financial status of the Adaptation Fund Trust Fund

Background: The trustee will report on the financial status of the trust funds to the Board.

Action expected: The Board will be invited to consider and take note of the report presented by the trustee.

14. Board meetings for 2012

Document: AFB/B.17/5, Number of Board meetings.

Background: At its 16th meeting the Board considered the possibility of reducing the number of its meetings and requested the secretariat to present at its 17th meeting: i) information on the costs savings of reducing the number of its meetings to three; ii) procedures for taking intersessional decisions in lieu of at Board meetings; and iii) implications for both the project cycle and the accreditation process of reducing the number of meetings held each year. It further decided to consider the frequency of its meetings at the 17th meeting taking into account the information presented by the secretariat. The secretariat will present the information contained in document AFB/B.17/5 to the Board for consideration.

Action expected: The Board will be invited to consider the information presented by the secretariat and decided whether to reduce the number of meetings per year.

15. Dialogue with civil society organizations:

The Board will hold another session of its ongoing dialogue with civil society organizations.

16. Other matters:

Action expected: The Board will be invited to discuss any other matters raised during the adoption of the agenda.

17. Adoption of the report:

Action expected: The Board will be invited to adopt the report of its 17th meeting.

18. Closure of the meeting.

PROVISIONAL TIMETABLE

Day 1, 15 March 2012

Morning Session

9:00 – 10:00		Finalization of the reports by the PPRC and EFC
10:00 – 10:15	1	Opening of the AFB meeting
	2	Transition of the Chair and Vice-Chair
	3 a)	Adoption of the agenda
	3 b)	Organization of work
10:15 – 10:45	9.c)	Report on the dialogue with bilateral and multilateral entities to support accreditation of NIEs (GIZ)

10:45 – 11:00 Coffee break

11:00 – 11:15	4	Report of the outgoing Chair
11:15 – 11:30	5	Report of the secretariat
11:30 – 12:30	6	Report of the Accreditation Panel

Afternoon Session

14:00 – 14:30	7	Report of the PPRC
14:30 – 16:15	8	Report of the EFC

16:15 – 16:30 Coffee break

16:30 – 17:30	9 a)	Performance review of the secretariat and trustee
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Day 2, 16 March 2012

Morning Session

9:00 – 9:15	13 a)	CER monetization
9:15 – 9:30	13 b)	Financial status of the Fund
10:00 – 10:30	10	Strategic discussion of objectives and further steps

10:30 – 10:45 Coffee break

10:45 – 11:15	11	Legal support to the Board
11:15 – 12:30	14	Board meetings for 2012

Afternoon Session

14:00 – 14:15	12	Communications
14:15 – 14:30	9 b)	Issues arising from CMP 7
14:30 – 15:00	16	Other matters
<i>15:00 – 15:15 Coffee break</i>		
15:15 – 16:15	15	Dialogue with CSO
16:15 – 17:00	17-18	Adoption of the report and Closure of the meeting